## Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](http://www.usaultimate.org/resources/organizer_resources/health_safety_and_liability_requirements.aspx) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

**Staffing**

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:  
     
   Name: Hannah Harrison Phone: 530-559-1928
2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?   
   MC is on-site and a non-participant
3. What medical services will be provided at the event?   
   A trainer
4. Where will the designated medical area be located at the event?

**Information for the Closest Medical Facility**

1. Name, address, and phone number of the nearest hospital or emergency medical facility:  
     
   Name: Sierra Vista Regional Medical Center Phone: (805)546-7600   
     
   Address: 1010 Murray Ave, San Luis Obispo, CA 93405
2. List the directions to the nearest hospital or emergency medical facility:

Head southeast on Sports COmplex Rd.

Turn right onto Via Carta

Via Carta turns right and becomes Highland Dr

use the left 2 lanes to turn left onto CA-1S/N Santa Rosa St.

Turn left onto Murray Ave

1. What is the emergency response time to the fields?   
   10 mintues
2. What is the ambulance access to the fields?   
   Can drive right to the fields

**Communication**

1. How can teams best access the medical personnel (phone number, radio, other)?   
   We will only have 4 fields and the medical trainer on site should be very close and so going over their for help should work. If not calling the Tournament DIrector/Medical Contact is another way.
2. Who will make the call to modify the event for weather or temperature related reasons?   
   Hannah Harrison and Mara McKown
3. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?   
   Primarily via email and phone if neccesary

## Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](http://www.usaultimate.org/resources/organizer_resources/health_safety_and_liability_requirements.aspx) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

**Staffing/Decision-Making**

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site’s inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.   
   The only thing that would close the fields is lightening. A Cal Poly ASI field staff would inform us that the fields are closed due to lightening. Scheduling after would proceed based on importance of events so a tournament would be rescheduled first.
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?   
   Event organizers (Hannah Harrison and Mara McKown), or Cal Poly Field Staff

**Information**

1. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?   
   We do not have a backup field site and as lightening is very very rare in San Luis Obispo, CA. And as lightening is also something that USAUltimate does not allow us to play in we could not play on any other fields either.
2. Describe the back-up plan.   
   If there is lightening our first call would be to wait for it to end as it would most likely not last all day. We would then operate on a modified schedule to ensure we could determine the top 8 teams to attend regionals.
3. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?   
   There is not an alternate date we could use as this tournament is the weekend before the next tournament and sectionals is the qualifiing tournament. If the fields are not useable the ony option I can think of is to use USAU ranking for the season to determine who should move on to the next tournament.
4. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?   
   We would try to change the start time (to later) in order to accomidate. In addiotoin looking into an adjested format to ensure that the game to go is played. If need be making the rounds shorter to ensure all games are played is another viable option.

**Communication**

1. Prior to the event, how and when will teams be notified of the back-up plan?   
   Via email. THey should know by Thursday or Friday before the tournament when our school notifies us of the status of the fields.
2. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?

Via email and phone calls.

1. Do you have a phone contact for each team?  Yes  No
2. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?

In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event’s location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.