## Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](http://www.usaultimate.org/resources/organizer_resources/health_safety_and_liability_requirements.aspx) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

**Staffing**

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:  
     
   Name: Mark Davis Phone: (480) 263-1379
2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?   
   MC is on-site non-participant
3. What medical services will be provided at the event?   
   Certified Athletic Trainer (Provided by Arizona State University Sport Clubs)
4. Where will the designated medical area be located at the event?   
   On the east side of the fields, closest to Field 3.

**Information for the Closest Medical Facility**

1. Name, address, and phone number of the nearest hospital or emergency medical facility:  
     
   Name: Gilbert Hospital Phone: (480) 984-2000   
     
   Address: 5656 S Power Rd, Gilbert, AZ 85295
2. List the directions to the nearest hospital or emergency medical facility:

From fields, head west on Innovation Way N. Stay to the right at traffic circle onto Williams Field Rd. Turn right onto Power Rd. Make a U-turn at E Galveston St. Destination will be on the right.

1. What is the emergency response time to the fields?   
   5 min (1.7 miles away)
2. What is the ambulance access to the fields?   
   From Gilbert Hospital, head south on Power road, turn left onto Willams Field Rd. At the traffic circle, take the 2nd exit onto Innovation Way. Turn Right, fields will be on the right.

**Communication**

1. How can teams best access the medical personnel (phone number, radio, other)?   
   Teams may access trainer on-site or emergency medical personnel via dialing 911.
2. Who will make the call to modify the event for weather or temperature related reasons?   
   Melissa Archer – Tournament Director
3. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?   
   Tournament Director will email teams ahead of time regarding whether changes, emergencies, or changes to schedule. If any of these occur during the tournament, TD will reach out to captains/coaches on each team either at captain’s meeting or thereafter.

## Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](http://www.usaultimate.org/resources/organizer_resources/health_safety_and_liability_requirements.aspx) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

**Staffing/Decision-Making**

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site’s inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.   
   Per the Sun Devil Fitness website, "Fields will be closed during inclement weather and at any other times deemed necessary by the Sun Devil Fitness staff."
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?   
   Melissa Archer - Tournament Director

**Information**

1. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?   
   No - There is no backup field site. If the fields are unusable on the first day of play, the tournament can be condensed into the second day of play. If the fields are unusable both days, the tournament may be rescheduled for a different weekend.
2. Describe the back-up plan.   
   See above response. Additionally, the Phoenix area generally sees an average high of 71 degrees in February and an average precipation of 0.91 inches for the whole month.
3. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?   
   See above.
4. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?   
   Yes. If necessary, shorter rounds will be used along with an abbreviated schedule to move games to the day before/after if inclement weather is possible.

**Communication**

1. Prior to the event, how and when will teams be notified of the back-up plan?   
   Teams will be notified through email of a backup plan.
2. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?

Teams will be notified through email.

1. Do you have a phone contact for each team?  Yes  No
2. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?   
   The ASU women's twitter page (@CalienteASU) and the Caliente Facebook page will post updates about the tournament.

In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event’s location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.