

Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:

Name: **Mikey Salter** Phone: **770-833-9504**

2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?

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3. What medical services will be provided at the event?

On-site non-participant certified athletic trainer, AED

4. Where will the designated medical area be located at the event?

Immediately adjacent to Tournament HQ. AED will be in building with restrooms, also near HQ

Information for the Closest Medical Facility

5. Name, address, and phone number of the nearest hospital or emergency medical facility:

Name: **Athens Regional Health System Medical Center** Phone: **706-475-7000**

Address: **1199 Prince Avenue, Athens, GA, 30606**

6. List the directions to the nearest hospital or emergency medical facility:

Same as above^

7. What is the emergency response time to the fields?

<7m

8. What is the ambulance access to the fields?

Ambulances can access the fields via the walking path

Communication

9. How can teams best access the medical personnel (phone number, radio, other)?

Get team captain to contact us via groupme or call Mikey @ 770-833-9504 or Anish @ 706-204-5455

10. Who will make the call to modify the event for weather or temperature related reasons?

Mikey Salter

11. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?

Air Horn for cancellations. Changes to schedule via groupme and email to captains

Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing/Decision-Making

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.
We will be in communication with the field manager if there is a possibility of cancellation. They will contact us with a cancellation due to water-logged fields.
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?
Event organizer will make the call due to lightning or an on-the-ground call for field condition. ACC Field manager may make a call if the fields become inundated.

Information

3. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?
No. We will be monitoring the weather forecast to determine if rounds need to be shortened to beat an oncoming storm on Sunday (our most likely problem scenario). If we are unable to finish the tournament, we will reschedule the remainder of the tournament on another weekend.
4. Describe the back-up plan.
Shorten rounds. If tournament becomes fully rained-out, we will reschedule.
5. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?
TBD. We are in communication with the county, and will try to select the day that works the the majority of teams.
6. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?
Yes. Shorter rounds, 30m shorter start time, and adjusted format for bracket play.

Communication

7. Prior to the event, how and when will teams be notified of the back-up plan?
Via groupme and email.
8. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?
Via airhorn, groupme, and email.
9. Do you have a phone contact for each team? ☒ Yes ☐ No
10. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?
Facebook, twitter, word of mouth.

In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event's location or dates. For Championship



Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.