Event Medical Plan

**Medical Contact**

Rebecca Butler: (540) 808-8348

1. **Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event?**

~125 participants + 25 spectators= 150 people 🡪 ATC= Certified Athletic Trainer

ATC: Nicole Morelli (973) 222-8701

1. **What medical services will be provided at the event?**

We will have a Certified Athletic Trainer at the field site.

1. **Where will the designated medical area be located at the event?**

The medical area will be located directly next to Tournament HQ under the pavilion right on the field site.

1. **Name, address, and phone number of the nearest hospital or emergency medical facility:**

**Name:** VCU Medical Center **Phone:** (804) 828-9000

**Address:** 401 N 12th St, Richmond, VA 23298

1. **Directions to the nearest hospital:** 
   1. Head northeast on Dorey Park Rd toward Darbytown Rd and turn left onto Darbytown Rd.
   2. Take slight right onto S Laburnum Ave
   3. Merge onto I-64 W
   4. Take exit 190 for 5th St toward Downtown/Coliseum/I-95 S/Petersburg
   5. Turn left onto E Jackson St
   6. Turn left onto N 7th St
   7. Turn right onto E Duval St
   8. At the traffic circle, take the 2nd exit onto Duval Street Connector
   9. Turn right onto N 10th St
   10. VCU Medical is on the right
2. **What is the emergency response time to the field?**

Exact response time is unknown

1. **What is the ambulance access to the fields?**

Ambulance will have direct access to parking lots adjacent to fields and on field.

**Communication**

1. **How can teams best access the medical personnel (phone number, radio, other)?**

Phone

1. **Who will make the call to modify the event for weather or temperature related reasons?**

Gladys Balcarcel and Skye Whitlow (event organizers)

1. **How will event staff communicate with teams regarding weather, emergencies, or changes to the schedule?**

Email and Telephone

Staffing/Decision Making

1. **It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site’s inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.**

Dorey Park fields will be usable except in extreme conditons. If Dorey Park is close, the event will be cancelled.

1. **Who will make the call to modify the event for field condition, weather, or temperature-related reasons?**

Event organizers and facility staff

1. **Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?**   
   There is not a backup field site. If the fields are not useable, the event will be cancelled.
2. **Describe the back-up plan.**   
   In the event that inclement weather is predicted, the event organizers will communicate with the facility staff daily. Information will be communicated to teams via email. If there are < 12 hours before the event, teams will be notified via phone.

1. **Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?**

No, there is not an alternate date for the event. If the fields are not usable, the event will be cancelled.

1. **In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?**

Yes. Shorter rounds, earlier / later start / end times, and adjusted format are all possibilities.

**Communication**

1. **Prior to the event, how and when will teams be notified of the back-up plan?**

Email and Phone.

1. **If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?**

Email and phone

1. **Do you have a phone contact for each team?**  Yes  No
2. **In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?**

We will not broadcast to public other than mark event as “cancelled” on USA Ultimate

**In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event’s location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.**