## Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](http://www.usaultimate.org/resources/organizer_resources/health_safety_and_liability_requirements.aspx) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

**Staffing**

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:  
     
   Name: Joe Schaffer Phone: 541-737-4884
2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?   
   D and AED
3. What medical services will be provided at the event?   
   Safety staff are posted at each pair of fields. They have first aid/CPR training and first aid kits. AED at tournament central.
4. Where will the designated medical area be located at the event?   
   At tournament central.

**Information for the Closest Medical Facility**

1. Name, address, and phone number of the nearest hospital or emergency medical facility:  
     
   Name: Good Samaritan Regional Medical Center Phone: (541) 768-5111   
     
   Address: 3600 NW Samaritan Dr, Corvallis, OR 97330
2. List the directions to the nearest hospital or emergency medical facility:

<https://goo.gl/maps/4dr34ZU5bxH2>

Go to 99W and go north

1. What is the emergency response time to the fields?   
   10 minutes or less
2. What is the ambulance access to the fields?   
   Park directly next to the fields

**Communication**

1. How can teams best access the medical personnel (phone number, radio, other)?   
   They are posted next to each pair of fields, just wave at them.
2. Who will make the call to modify the event for weather or temperature related reasons?   
   Jacob Chickadonz
3. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?   
   Email or verbally if at the event. The fields are all near tournament central.

## Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](http://www.usaultimate.org/resources/organizer_resources/health_safety_and_liability_requirements.aspx) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

**Staffing/Decision-Making**

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site’s inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.   
   No raining out policy, will follow USAU lightning policy.
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?   
   Joe Schaffer

**Information**

1. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?   
   No, but all fields are turf and are usable regardless of weather.
2. Describe the back-up plan.   
   N/A
3. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?   
   No, the tournament would be cancelled.
4. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?   
   Yes if necessary. Format adjustments could be made.

**Communication**

1. Prior to the event, how and when will teams be notified of the back-up plan?   
   Email
2. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?

Email

1. Do you have a phone contact for each team?  Yes  No
2. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?   
   Facebook, Twitter, and an email listserv

In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event’s location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.