



Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:

Name: Scotti Vermaelen Phone: 2259380797

2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?

C

3. What medical services will be provided at the event?

ATC

4. Where will the designated medical area be located at the event?

Information for the Closest Medical Facility

5. Name, address, and phone number of the nearest hospital or emergency medical facility:

Name: St. Elizabeth Hospital Phone: 2256475000

Address: 1125 Highway 30, Gonzales, LA 70737

6. List the directions to the nearest hospital or emergency medical facility:

Take a right on LA30

Go 1.4 miles and it will be on your right

7. What is the emergency response time to the fields?

15 min

8. What is the ambulance access to the fields?

Direct Access

Communication

9. How can teams best access the medical personnel (phone number, radio, other)?

At the captains meeting, and communicating information before the event via emails

10. Who will make the call to modify the event for weather or temperature related reasons?

Daniel Nan

11. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?

They will be in direct contact with Daniel Nan, and we will make the call the Wednesday before competition

Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing/Decision-Making

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.
 If there is lightning or thunder, we are to find immediate shelter, wait 30 min before we can play again. If there is any splashing of water while walking around the fields, the fields will be deemed too wet to play on and we will not be able to play.
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?
 Daniel Nan and Scotti Vermaelen

Information

3. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?
 No, the plan is to cancel the tournament, but only as a last resort
4. Describe the back-up plan.
 None
5. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?
 There is not.
6. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?
 Yes, games can be shortened to 11 instead of 13. Rounds can be 1.25 hours instead of 1.5. And we can start on Sunday earlier, or end on Saturday later.

Communication

7. Prior to the event, how and when will teams be notified of the back-up plan?
 Wednesday before competition.
8. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?
 Via GroupMe and email and phone calls.
9. Do you have a phone contact for each team? Yes No
10. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?

 In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event's location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.