



## Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event: David Raflo, 952-221-4477
2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)? 2 ATC and AED
3. What medical services will be provided at the event? First Aid, taping, and evaluation of injuries.
4. Where will the designated medical area be located at the event? Alongside Headquarters at the North End of Lot D between fields J2 and K1. The trainers will have dedicated carts.
5. Name, address, and phone number of the nearest hospital or emergency medical facility: Name: Mercy hospital Phone: 763-236-6000 Address: 4050 Coon Rapids Blvd NW, Minneapolis, MN. 55433
6. List the directions to the nearest hospital or emergency medical facility: Exit the NSC on 105th AV NE Turn RIGHT on MN Rt. 65 (Central Ave NE) After 2.5 miles, turn LEFT on MN Rt 242 (Main St NE) After 6 miles turn LEFT on Round Lake Blvd NW Make a RIGHT turn onto Coon Rapids Blvd NW and the hospital will be on your LEFT
7. What is the emergency response time to the fields? 15 minutes
8. What is the ambulance access to the fields? Ambulances can drive onto fields at need.
9. How can teams best access the medical personnel (phone number, radio, other)? Radios with volunteers at fields.
10. Who will make the call to modify the event for weather or temperature related reasons? Event Manager and Tournament Director
11. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?

Communication will be by radio to on-field volunteers. In addition, we will utilize the website and the event Twitter hashtag, #YCC2016. Follow @USAUltimate and @USAUltimateLive Twitter feeds.



## USA Ultimate Organizer Health and Safety Requirements: Emergency Templates

### Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

#### **Staffing/Decision-Making**

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy. The fields at the National Sports Center drain very well and we will be in contact with facility management throughout the weekend.
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)? Event Manager and Tournament Director

#### **Information**

3. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable? No, these fields drain very well.
4. Describe the back-up plan. Rounds can be shortened and schedules modified in the event of severe weather.
5. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable? No, there are neither alternate dates nor a plan for an event requiring 29 fields should the fields not be useful.
6. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)? All of the above as needed

#### **Communication**

7. Prior to the event, how and when will teams be notified of the back-up plan? As soon as practical and via e-mail.
8. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule? Communication will be by radio to on-field volunteers. In addition, we will utilize the website and the event Twitter hashtag, #YCC2016. Follow @USAUltimate and @USAUltimateLive Twitter feeds.
9. Do you have a phone contact for each team? Yes
10. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?

Communication will be by radio to on-field volunteers. In addition, we will utilize the website and the event Twitter hashtag, #YCC2016. Follow @USAUltimate and @USAUltimateLive Twitter feeds.