



Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:

Name: John P. Rempel, D.C. Phone: 317-985-5018

2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?
2 Athletic Trainers
3. What medical services will be provided at the event?
2 Athletic Trainers
4. Where will the designated medical area be located at the event?

Information for the Closest Medical Facility

5. Name, address, and phone number of the nearest hospital or emergency medical facility:

Name: Riverview Health Westfield Hospital Phone: (317) 214-5555

Address: 17600 Shamrock Blvd., Westfield, IN 46074

6. List the directions to the nearest hospital or emergency medical facility:
Turn right onto W. 191st St.
1 min. (0.8 mi.)
Continue to Grand Park Blvd.
1 min. (0.5 mi.)
Continue on Grand Park Blvd. to E. 181st St.
1 min. (0.7 mi.)
Continue on E 181st St. Drive to Shamrock Blvd.
7. What is the emergency response time to the fields?
5-10 minutes
8. What is the ambulance access to the fields?
Direct

Communication

9. How can teams best access the medical personnel (phone number, radio, other)?
Walkie Talkie at each scoreboard.
10. Who will make the call to modify the event for weather or temperature related reasons?
TD, SC's and facility staff.
11. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?
Changes to the schedule will be announce via email, GroupMe & IUF Twitter.

Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing/Decision-Making

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.
Severe Weather Policy
2. 1. Alarm will sound when lightning is within 10 miles (This is a solid tone siren; beacon lights will turn on)
3. 2. If the park experiences technical difficulties with the notification system, air horns will be used in a backup situation.
4. 3. There will be a 30-minute delay from the last lightning strike before the all clear sounds (This is a pulsing high/low tone, beacon lights will turn off)
5. 4. Grand Park management team, which includes anchor organizations, will communicate directly with Event Directors in the event of severe weather that requires evacuation.
6. Evacuation Plan
7. 1. When severe weather alarm sounds, the red beacon lights will become active and all visitors and athletes must evacuate immediately to cars and stay in cars until the all clear signal sounds.
8. 2. Any guest unable to get to their vehicle quickly due to a handicap may seek safety at the nearest shelter building.
9. 3. In case of a tornado warning or other life-threatening emergency, all visitors and athletes will be instructed to evacuate the park and seek shelter away from Grand Park.
- 10.4. Concessions will be closed throughout the delay
11. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?
TD, SC's, facility staff and medical staff, if necessary.

Information

12. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?
Move to adjacent fields (34 other grass fields) or turf fields, if necessary.
13. Describe the back-up plan.
Move to adjacent fields (34 other grass fields) or turf fields, if necessary.
14. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?
Move to adjacent fields (34 other grass fields) or turf fields, if necessary.
15. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?
Shorter rounds, earlier start times, later rounds.

Communication

16. Prior to the event, how and when will teams be notified of the back-up plan?
Email, GroupMe & IUF Twitter.
17. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?
Email, GroupMe & IUF Twitter.
18. Do you have a phone contact for each team? Yes No



19. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?

In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event's location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.