



USA Ultimate Organizer Health and Safety Requirements: Emergency Templates

Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:

Name: Jeremy Ainsworth Phone: (503) 881-7671

2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?

1 ATC

3. What medical services will be provided at the event?

At least one certified athletic trainer will be available at all times, first aid supplies will be on site.

4. Where will the designated medical area be located at the event?

The medical area will be adjacent to the headquarters tent.

Information for the Closest Medical Facility

5. Name, address, and phone number of the nearest hospital or emergency medical facility:

Name: Good Samaritan Regional Medical Center Phone: 541-768-5111

Address: 3500 NW Samaritan Drive

6. List the directions to the nearest hospital or emergency medical facility:

Drive north on SW 3rd St./Hwy 99W.

Continue through downtown, follow OR-99W/OR-99 for 3 miles.

Follow Hospital signs, turning left onto NW Elks Drive.

Take first right onto NW Samaritan Drive.

7. What is the emergency response time to the fields?

5 minutes

8. What is the ambulance access to the fields?

Ambulance access at the north end of the fields, 100 SE Fischer Lane.

Communication

9. How can teams best access the medical personnel (phone number, radio, other)?

Medical personnel can be accessed by radio or cell phone.



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10. Who will make the call to modify the event for weather or temperature related reasons?
USA Ultimate staff will make the call.

11. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?
USA Ultimate website, team contact information, headquarters tent



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Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing/Decision-Making

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.

USA Ultimate staff will determine if the competition site is in adequate condition for the tournament prior to the event. Inclement weather will be determined by the USA Ultimate Event Manager using the USA Ultimate policies for weather and lightning.

2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?
The tournament director will make the call in consultation with USA Ultimate staff.

Information

3. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable? There is no backup field site.
4. Describe the back-up plan.
The event is unlikely to be rescheduled
5. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?
The event is unlikely to be rescheduled
6. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?
Any and all of the above

Communication

7. Prior to the event, how and when will teams be notified of the back-up plan?
USA Ultimate website, team contact information
8. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?
USA Ultimate website, team contact information
9. Do you have a phone contact for each team? ☒ Yes ☐ No
10. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public? Use the event Twitter hashtag, #hswesterns. Follow @USAUltimate and @USAUltimateLive Twitter feeds



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