

Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:

Name: **Emily Paul** Phone: **206-883-4004**

2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?

1 Certified Athletic Trainer

3. What medical services will be provided at the event?

A Certified Athletic Trainer will provide a tent, treatment table, medical supplies, emergency medical supplies, a cooler, and ice to perform necessary services to the athletes.

4. Where will the designated medical area be located at the event?

The designated medical area will be located next to frisbee central.

Information for the Closest Medical Facility

5. Name, address, and phone number of the nearest hospital or emergency medical facility:

Name: **EvergreenHealth Monroe** Phone: **360-794-7497**

Address: **14701 179th Ave SE Monroe, WA 98272**

6. List the directions to the nearest hospital or emergency medical facility:

The Hospital is approx. 6 minutes from the field. Leaving the park on Village Way to Main Street. Take a left on Main Street to 179th Ave. Take a right on 179th Ave to just before the railroad tracks, Hospital is on the right.

7. What is the emergency response time to the fields?

The hospital is approximately 6 minutes from the fields. The Fire Department (where the aid car would be dispatched from) is approximately 2 minutes from the field.

8. What is the ambulance access to the fields?

The fields are accessible from the parking lot through bollards. Those bollards are faux locked, so in case of emergency they can be removed to allow for a vehicle to be on the paved walking path.

Communication

9. How can teams best access the medical personnel (phone number, radio, other)?

Call Emily Paul at 206-883-4004

10. Who will make the call to modify the event for weather or temperature related reasons?

The tournament coordinators (Emily Paul, Rachel Bailey, and Debbie Barker) would meet with



the facilities manager- Denise Jacobsen to make the decision.

11. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?

We will send out messages to the players and captains via the event facebook page and send out an email to all captains.

Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing/Decision-Making

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.
Here is the facilities policy: "we don't close the soccer fields unless they are under water due to flooding or so muddy from continued use. The fields are in great shape now and the weather looks to be good so we are not anticipating any flooding. So if it should be down pouring that Saturday it's your call to cancel, the Parks department won't make that call. We will only cancel baseball games. There are no back up fields."
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?
The event organizers will make the call.

Information

3. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?
No
4. Describe the back-up plan.
NA
5. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?
No
6. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?
Yes. Shorter rounds and later end times can be made, if need be.

Communication

7. Prior to the event, how and when will teams be notified of the back-up plan?
The teams will be notified via email and the facebook event page as soon as possible.
8. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?
The teams will be notified via email and the facebook event page.
9. Do you have a phone contact for each team? Yes No
10. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?
email and the facebook event page

In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event's location or dates. For Championship



Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.