

## Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

### Staffing

Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:

#### Medical Contact:

**Saturday & Sunday:** Carolyn Dartt – [cdartt@ucsd.edu](mailto:cdartt@ucsd.edu) – [518-369-3536](tel:518-369-3536)

**Monday:** Jesse Purcell- [jmpurcell@ucsd.edu](mailto:jmpurcell@ucsd.edu) -[615-838-9330](tel:615-838-9330)

### 1. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?

Field Site 1: ~525 participants + 75 spectators = 600 people → ATC = Certified Athletic Trainer

Field Site 2: ~ 375 + 50 spectators = 425 people → D Level Required = MC is on-site non-participant with basic first aid knowledge and CPR training

### 2. What medical services will be provided at the event?

We will have a Certified Athletic Trainer and their assistants at each field site.

### 3. Where will the designated medical area be located at the event?

The medical area will be located directly next to Tournament Central on each field site. See maps for details.

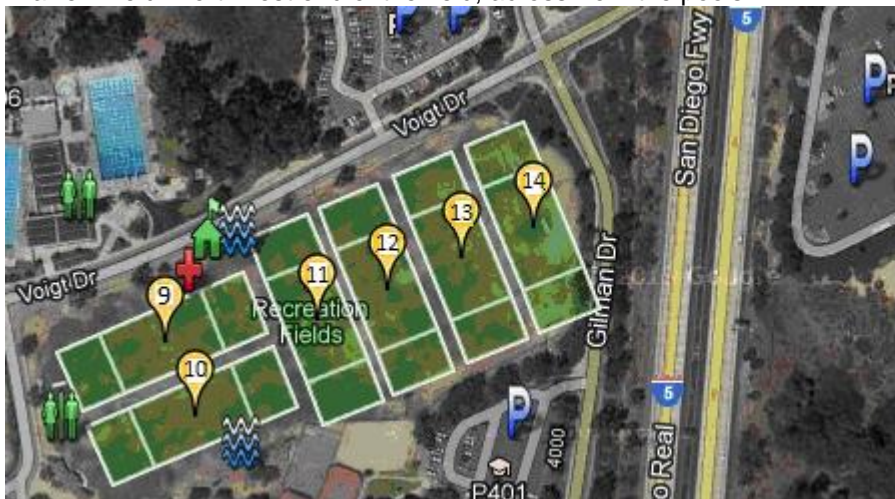
RIMAC Field: West end of the field, in the middle between the bathrooms and the bleachers.



#### Key:

-  **Tournament Central**
-  **Athletic Trainer**
-  **Restrooms**
-  **Parking**

Warren Field: Northwest end of the field, across from the pools.



**Information for the Closest Medical Facility**

**4. Name, address, and phone number of the nearest hospital or emergency medical facility:**

**Name:** UC San Diego Thornton Hospital **Phone:** (858) 657-7000

**Address:** 9300 Campus Point Dr, La Jolla, CA 92037-1300

**5. List the directions to the nearest hospital or emergency medical facility:**

- **From Field Site 1 (RIMAC Field):** Head south on Hopkins Dr. Turn left onto Voigt Dr., and then make a left to stay on Voigt. Turn right on Campus Point Drive and Hospital will be on the right hand side. Emergency room entrance is on the right side by the parking structure.

- **From Field Site 2 (Warren Field):** Head west on Voigt Dr., make a right on Campus Point Drive and Hospital will be on the right hand side. Emergency room entrance is on the right side by the parking structure.

**6. What is the emergency response time to the fields?**

From Field 1, approximately 8 min.

From Field 2, approximately 5 min.

**7. What is the ambulance access to the fields?**

Ambulances have access on to both fields, and gates will be open to accommodate them. Sidewalk next to Field Site 1 is wide enough for an ambulance and will be kept clear. On Field Site 2, ambulance can drive onto the grass.

**Communication**

**8. How can teams best access the medical personnel (phone number, radio, other)?**

The best thing for teams to do is contact the Medical Contact listed above by phone. They are the Athletic Trainers and the best equipped to handle a medical emergency. Teams can also contact the Tournament Director via phone at (909) 557-5040, who will be at Tournament Central and next to the Athletic Trainers. Trainers will also only be maximum 2-3 fields over from an injury and have golf carts to rush over to the injured player.

**9. Who will make the call to modify the event for weather or temperature related reasons?**

The Tournament Director, Chelsea Herrmann, will be in contact with the UCSD Sports Clubs Staff, who will get approval for safe play on the fields from UCSD Facilities Management. A call will be made on

Wednesday, February 10<sup>th</sup> as to whether the weather looks to permit play, and teams will be informed whether or not it is suggested they fly to the tournament. Invited teams are aware there are no scheduled back-up fields in the case that rain is bad enough to cancel the tournament. Each day from then on out, a call will be made by the Sports Clubs staff as to whether play can continue due to level of moisture of grass fields. In the case of thunderstorms, play will be suspended, and call will be made by our certified Medical Contact/Athletic Trainer.

**10. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?**

On the Wednesday prior to the tournament, an email will be sent out regarding the status of the weather and whether or not the tournament will proceed. After that, day by day, emails and texts will be sent to the captains of each team regarding the weather.

## Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

### Staffing/Decision-Making

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?

### Information

3. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?
4. Describe the back-up plan.
5. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?
6. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?

### Communication

7. Prior to the event, how and when will teams be notified of the back-up plan?
8. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?
9. Do you have a phone contact for each team?  Yes  No
10. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?  
  
 In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event's location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.