## Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](http://www.usaultimate.org/resources/organizer_resources/health_safety_and_liability_requirements.aspx) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

**Staffing**

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:  
     
   Name: Diane Goodridge or Elisa Guerra, Athletic Trainers Phone: 520-626-6363
2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?   
   Level B -- Medical contact is on-site non-participant
3. What medical services will be provided at the event?   
   CPR/first aid responder on-site, 911 contact if beyond the scope of care
4. Where will the designated medical area be located at the event?

The designated medical area will be located on the west side of Rincon Vista Sports Complex, immediately adjacent to the varsity soccer fields. It will be centrally placed between Fields 1-3.

**Information for the Closest Medical Facility**

1. Name, address, and phone number of the nearest hospital or emergency medical facility:  
     
   Name: Banner University Medical Center Phone: 520-694-0111   
     
   Address: 1501 N. Campbell Avenue, Tucson, AZ 85724
2. List the directions to the nearest hospital or emergency medical facility:

Head east on E 15th St toward E Parkway Terrace (0.2 mi)

Turn left onto S Tucson Blvd (0.8 mi)

Turn left onto E 6th St (0.5 mi)

Turn right onto N Campbell Ave (0.9 mi)

Turn left onto E Adams St (0.1 mi)

Destination will be on the right

1. What is the emergency response time to the fields?   
   6-8 minutes
2. What is the ambulance access to the fields?   
   Ambulance has has access to drive and park directly on fields.

**Communication**

1. How can teams best access the medical personnel (phone number, radio, other)?   
   UA Department of Campus recreation will provide on-site staff who will be present at each game. In the event of an injury or emergency that requires medical personnel, these staff members will radio the appropriate athletic trainers or emergency responders. Teams will be able to communicate directly (in-person) with on-site staff and athletic trainers.
2. Who will make the call to modify the event for weather or temperature related reasons?   
   Abbi Allen

UA Club Sports Coordinator

Department of Campus Recreation

520-626-3715

1. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?   
   In the event of unforseen cirumstances that require a schedule change, event staff will confer with the touranment director regarding the appropriate course of action. The tournament director will call a captains' meeting to communicate changes to teams and players.

## Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](http://www.usaultimate.org/resources/organizer_resources/health_safety_and_liability_requirements.aspx) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

**Staffing/Decision-Making**

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site’s inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.   
   In the event of inclement weather (rain), UA Campus Recreation staff will continuously monitor field conditions throughout play. If the field conditions are such that they pose a threat of injury to players, or if there exists a high possiblity of permanent damage to the fields, play will cease. Additionally, if Campus Recreation staff detect lightning anywhere within an eight mile radius, play will cease immediately. All on-field participants will be re-located indoors for 30 minutes, or until the lightning has stopped. If the event must be moved to Himmel Park, a similar policy will be employed by the City of Tucson Department of Parks and Recreation. A representative from the City of Tucson will directly communicate any park closures to the touranment director.
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?   
   Abbi Allen

Club Sports Coordinator

UA Department of Campus Recreation

520-626-3715

**Information**

1. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?   
   Backup field site: Himmel Park

1000 N Tucson Blvd, Tucson, AZ 85716

1. Describe the back-up plan.   
   If Rincon Vista fields cannot be used, the event will be moved to Himmel Park. Since the current tournament schedule ends during the mid-afternoon on Saturday, April 16th, play will simply be pushed back into the night. If inclement weather prevents the tournament from continuing at night, play will be moved to Sunday. Any games that must be played on Sunday will be played at Himmel Park. In the event of extreme weather conditions that preclude the possibility of games for the entire weekend, the tournament will be moved to the following weekend (April 23/24, 2016).
2. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?   
   Alternate date: April 23/24, 2016, Himmel Park
3. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?   
   Since there are so few teams in the Desert Conference, cutting rounds short will likely not be necessary. Schedule adjustments will include later start times to accommodate inclement weather.

**Communication**

1. Prior to the event, how and when will teams be notified of the back-up plan?   
   Teams will be notified of the back-up plan via a captains' meeting prior to the first games of the event.
2. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?

The tournament director will call a meeting to communicate schedule changes to teams and players.

1. Do you have a phone contact for each team?  Yes  No
2. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?

Email

Twitter

Phone

Facebook

In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event’s location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.