

Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:

Name: **Mike Lutz** Phone: 865-974-6482

2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?

ATC and AED

3. What medical services will be provided at the event?
Full spectrum of medical evaluation and services of a certified athletic trainer

4. Where will the designated medical area be located at the event?

The field house in the center of the complex

Information for the Closest Medical Facility

5. Name, address, and phone number of the nearest hospital or emergency medical facility:

Name: **University of Tennessee Medical Center** Phone: **865-305-9520**

Address: **1924 Aloc Hwy Knoxville, Tn 37920**

6. List the directions to the nearest hospital or emergency medical facility:
Turn left onto Sutherland Avenue, turn left onto North Forest Park Blvd, turn left onto Kingston Pike, merge onto US Hwy 129, exist at Cherokee Trail/UT Medical Center (approx. 9 minutes away)

7. What is the emergency response time to the fields?
10-15min

8. What is the ambulance access to the fields?

Full access

Communication

9. How can teams best access the medical personnel (phone number, radio, other)?

Medical persoal will be on since with a radio and additonal staff will be around with radios

10. Who will make the call to modify the event for weather or temperature related reasons?

UT Rec Sports Staff

11. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?

Email, phones, and if possible in person

Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

Staffing/Decision-Making

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.

The Rec sports field complex has a THOR Guard system for inclement weather. Once the systems warning goes off all play must be suspended immediately once the system gives an all clear. In the case of heavy rain or snow, Rec Sports staff will make a decision to discontinue play on grass fields. All final decision making is responsible by the rec sports staff. Four of eight fields are artificial grass and can be utilized for in case of heavy rains or snow.

2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?

Rec Sports Staff present

Information

3. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?

Yes, four of eight fields are artificial grass and can be utilized for in case of heavy rains or snow.

4. Describe the back-up plan.

Move all grass play to turf fields and/or change the schedule.

5. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?

No alternate date.

6. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?

Length of game time will be reduced, brackets will be adjusted, and ability to start and end earlier or later as needed.

Communication

7. Prior to the event, how and when will teams be notified of the back-up plan?

Via email

8. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?

Rec Sports staff will communicate to UT Women's Ultimate and UT Women's Ultimate will communicate via email, phones, and/or in person.

9. Do you have a phone contact for each team? ☒ Yes ☐ No

10. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?

Social media, and update on USAU's website under events



☒ In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event's location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.