



## Event Medical Plan Template

Use this form as a guide to creating your Event Medical Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following medical/safety plan to team contacts prior to the event and have a copy available on site at the medical area.

### Staffing

1. Every USA Ultimate event requires a Medical Contact (MC). The Medical Contact must be 25 or older, must know how to get to the nearest hospital and must be able to call 911 immediately if needed. List the name and phone number of your Medical Contact for your event:

Name: John Rempel Phone: 317-985-5018

2. Based on the size, field layout, and other event characteristics, what medical staffing level is required for your event (refer to Medical Staff Requirements chart)?  
2 Athletic Trainers in 1 central location at the field site.
3. What medical services will be provided at the event?  
Athletic Trainers
4. Where will the designated medical area be located at the event? In the middle of the fields (see field map)

### Information for the Closest Medical Facility

5. Name, address, and phone number of the nearest hospital or emergency medical facility:

1) Name: Community Hospital East Phone: (317) 355-1411 Address: 1500 N Ritter Ave,

Indianapolis, IN 46219

6. List the directions to the nearest hospital or emergency medical facility:  
Head north on S. Post Rd. toward E. 10th St. for 2.1 miles. Turn left onto E. 10th St. for 3.4 miles to Ritter Ave. Turn right onto Ritter Ave for .3 miles. It will be on the left just before the junction with 16th St.
7. What is the emergency response time to the fields?  
5-10 minutes
8. What is the ambulance access to the fields?  
Through the parking lot and onto the road heading east towards the fields.

### Communication

9. How can teams best access the medical personnel (phone number, radio, other)?  
Walkie talkie located on each scoreboard on each field.
10. Who will make the call to modify the event for weather or temperature related reasons?  
The Tournament Director
11. How will event staff communicate with teams regarding weather, emergencies or changes to the schedule?  
Air horn, email and Twitter (@IndianaUltFound)



## Inclement Weather Plan Template

Use this form as a guide to creating your Inclement Weather Plan. Please see the [Health, Safety, and Liability Guidelines](#) for details regarding event-specific requirements. Event Managers of USA Ultimate events are required to communicate the following plan to team contacts prior to the event and have a copy available on site at the medical area.

### Staffing/Decision-Making

1. It is critical that the facility owner/manager is involved in decision-making about field use and weather conditions. Please describe the field site's inclement weather policy and decision-making process. If you have a backup field site, also outline their weather policy.  
Severe weather (lightning, tornadoes, etc. are the concern.
2. Who will make the call to modify the event for field condition, weather, or temperature-related reasons (event organizer, facility staff, medical staff, other)?  
Event organizer in conjunction with the Tournament Director.

### Information

3. Is there a backup field site? If so, where is it? If not, what is the plan if the fields are not useable?  
The fields will always be useable. If they're not be more concerned with building an Ark.
4. Describe the back-up plan. Sever weather (lightning, tornadoes, etc.) would delay.
5. Is there an alternate date that can be used? If so, what is it? If not, what is the plan if the fields are not usable?  
None
6. In general, can schedule adjustments be made during the event? What kind of adjustments will be used (shorter rounds, earlier/later start/end times, adjusted format, etc.)?  
Shorten rounds and earlier start times.

### Communication

7. Prior to the event, how and when will teams be notified of the back-up plan?  
Via email and Twitter (@IndianaUltFound)
8. If the back-up plan is implemented prior to or during the event, how will event staff communicate with teams regarding weather, emergencies or changes to the event location and/or schedule?  
Via Twitter and email.
9. Do you have a phone contact for each team?  Yes  No
10. In addition to direct communication with teams, list other ways you will use to broadcast information about event field/schedule changes to participants, event staff, and other general public?

In addition to notifying teams, event staff, and the general public about changes it is critical that you also notify USA Ultimate staff of any changes to your event's location or dates. For Championship Series events, it is also required that format or schedule changes be cleared by the appropriate USA Ultimate staff.